

Commission for Railway Regulation

Financial Statements

for the year ended 31 December 2018

Commission for Railway Regulation

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Commission for Railway Regulation

General Information

Address	Temple House Temple Road Blackrock Co. Dublin A94 Y5W5
Bankers	Bank of Ireland Blackrock Co. Dublin
Auditors	The Comptroller and Auditor General 3A Mayor Street Upper Dublin 1
Solicitors	Kane Tuohy Solicitors The Malt House North Grand Canal Quay Dublin 2



Ard Reachtaire Cuntas agus Ciste Comptroller and Auditor General

Report for presentation to the Houses of the Oireachtas

Commission for Railway Regulation

Opinion on the financial statements

I have audited the financial statements of the Commission for Railway Regulation for the year ended 31 December 2018 as required under the provisions of section 28 of the Railway Safety Act 2005. The financial statements comprise

- the statement of income and expenditure and retained revenue reserves
- the statement of comprehensive income
- the statement of financial position
- the statement of cash flows and
- the related notes, including a summary of significant accounting policies.

In my opinion, the financial statements give a true and fair view of the assets, liabilities and financial position of the Commission for Railway Regulation at 31 December 2018 and of its income and expenditure for 2018 in accordance with Financial Reporting Standard (FRS) 102 — *The Financial Reporting Standard applicable in the UK and the Republic of Ireland*.

Basis of opinion

I conducted my audit of the financial statements in accordance with the International Standards on Auditing (ISAs) as promulgated by the International Organisation of Supreme Audit Institutions. My responsibilities under those standards are described in the appendix to this report. I am independent of the Commission for Railway Regulation and have fulfilled my other ethical responsibilities in accordance with the standards.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Report on information other than the financial statements, and on other matters

The Commission for Railway Regulation has presented certain other information together with the financial statements. This comprises the Commissioner's statement, the governance statement and the statement on internal control. My responsibilities to report in relation to such information, and on certain other matters upon which I report by exception, are described in the appendix to this report.

I have nothing to report in that regard.

Mark Brady
For and on behalf of the
Comptroller and Auditor General

4 December 2019

Appendix to the report

Responsibilities of the Commission

As detailed in the governance statement, the Commission is responsible for

- the preparation of financial statements in the form prescribed under section 28 of the Railway Safety Act 2005
- ensuring that the financial statements give a true and fair view in accordance with FRS102
- ensuring the regularity of transactions
- assessing whether the use of the going concern basis of accounting is appropriate, and
- such internal control as it determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Responsibilities of the Comptroller and Auditor General

I am required under section 28 of the Railway Safety Act 2005 to audit the financial statements of the Commission for Railway Regulation and to report thereon to the Houses of the Oireachtas.

My objective in carrying out the audit is to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement due to fraud or error. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with the ISAs, I exercise professional judgment and maintain professional scepticism throughout the audit. In doing so,

- I identify and assess the risks of material misstatement of the financial statements whether due to fraud or error; design and perform audit procedures responsive to those risks; and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- I obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal controls.
- I evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures.

- I conclude on the appropriateness of the use of the going concern basis of accounting and, based on the audit evidence obtained, on whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Commission for Railway Regulation's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my report. However, future events or conditions may cause the Commission for Railway Regulation to cease to continue as a going concern.
- I evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Information other than the financial statements

My opinion on the financial statements does not cover the other information presented with those statements, and I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial statements, I am required under the ISAs to read the other information presented and, in doing so, consider whether the other information is materially inconsistent with the financial statements or with knowledge obtained during the audit, or if it otherwise appears to be materially misstated. If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact.

Reporting on other matters

My audit is conducted by reference to the special considerations which attach to State bodies in relation to their management and operation. I report if I identify material matters relating to the manner in which public business has been conducted.

I seek to obtain evidence about the regularity of financial transactions in the course of audit. I report if I identify any material instance where public money has not been applied for the purposes intended or where transactions did not conform to the authorities governing them.

I also report by exception if, in my opinion,

- I have not received all the information and explanations I required for my audit, or
- the accounting records were not sufficient to permit the financial statements to be readily and properly audited, or
- the financial statements are not in agreement with the accounting records.

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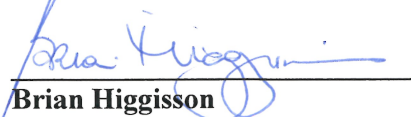
Commissioner's Statement

Section 4 of the Public Transport Act 2016 (No 3 of 2016) provided for the change of name of the Railway Safety Commission to Commission for Railway Regulation. In exercise of the powers conferred on him by Section 4 of the Act, the Minister for Transport, Tourism and Sport ordered the change of name effective from 29 February 2016.

The Commission for Railway Regulation was established by the Minister for Transport, Tourism and Sport on 1 January 2006 under the Railway Safety Act 2005 (Section 7).

Section 14(1) of the Act states that the Commission shall consist of at least one but not more than three members. In 2018, the Commission consisted of one member, Brian Higginson.

The Commission has reported separately on disclosure of interests as per the requirements of the Ethics in Public Office Act 1995 and is compliant with Section 20 of the Railway Safety Act 2005. I also confirm that the Commission is compliant with the Code of Practice for the Governance of State Bodies 2009, and the Revised (2017) code.



Brian Higginson
Commission for Railway Regulation Commissioner

Date 29 Nov 19.

Commission for Railway Regulation

Governance Statement

Governance

The Commission for Railway Regulation was established under the Railway Safety Act 2005.

The functions of the Commission are set out in section 10 of this Act and also has a range of additional functions vested in separate Statutory Instruments relating to EU Directives and EU Regulations. These include the following:

- S.I. No.444 of 2013,
- Commission Regulation EU 445/2011
- S.I. No.249 of 2015,
- S.I. 651 of 2010
- S.I. No. 766 of 2007
- S.I. 399 of 2010

The Commission for Railway Regulation is accountable to the Minister for Transport, Tourism and Sport and is responsible for ensuring good governance and performs this task by setting strategic objectives and targets and making strategic decisions on all key business issues. The regular day-to-day management, control and direction of the Commission for Railway Regulation are the responsibility of the Commissioner and the senior management team. The Commissioner and the senior management team must follow the broad strategic direction set by the Commission and must ensure that all senior management have a clear understanding of the key activities and decisions related to the entity, and of any significant risk likely to arise.

The Commission is a regulatory body as defined in the 2007 report of the Department of the Taoiseach “Bodies in Ireland with Regulatory Powers”.

The Commission does not have a board structure but is constituted in the form of a Commission which can have up to three Commissioners. Since its establishment there has only ever been one Commissioner in place at any one time

Statement of Responsibilities of the Commission for Railway Regulation

Section 28 of the Railway Safety Act 2005 requires the Commission to prepare financial statements in such form as may be approved by the Minister for Transport, Tourism and Sport with the consent of the Minister for Public Expenditure and Reform. In preparing those financial statements, the Commission is required to:

- Select suitable accounting policies and then apply them consistently;

Commission for Railway Regulation

- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Commission will continue in operation.

The Commission is responsible for keeping adequate accounting records, which disclose with reasonable accuracy at any time the financial position of the Commission and which enable it to ensure that the financial statements comply with Section 28 of the Act. The Commission is also responsible for safeguarding the assets of the Commission and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosures Required by Code of Practice for the Governance of State Bodies (2016)

The Commission is responsible for ensuring that the Commission for Railway Regulation has complied with the requirements of the Code of Practice for the Governance of State Bodies (“the Code”) as published by the Department of Public Expenditure and Reform in August 2016. The following disclosures are required by the code:

Employees’ short-term benefits breakdown

See note 7 for employees’ short term benefits in excess of €60,000

Commission for Railway Regulation

Consultancy Costs

Consultancy costs include the cost of external advice to management and exclude outsourced “business as usual” functions;

	2018	2017
	€	€
Legal advice	38,006	58,521
Financial / actuarial advice	1,660	1,660
Public relations	15,221	16,605
Technical consultants	<u>256,736</u>	<u>299,743</u>
Total consultancy costs	<u>311,623</u>	<u>376,529</u>

Legal Costs and Settlements

There were no costs incurred in the period in relation to legal costs, settlements and conciliation and arbitration proceedings relating to contracts with third parties. This does not include expenditure incurred in relation to general legal advice received by the Commission for Railway Regulation which is disclosed in Consultancy costs above.

Travel and Subsistence Expenditure

Travel and subsistence expenditure is categorised as follows:

	2018	2017
Domestic – Employees	16,513	13,535
International – Employees	<u>66,540</u>	<u>92,998</u>
Total	<u>83,053</u>	<u>106,533</u>

These figures include travel and subsistence paid directly to employees (€46,606). The balance relates to expenditure paid by the CRR on behalf of employees.

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Hospitality Expenditure

The Income and Expenditure Account includes the following hospitality expenditure:

	2018	2017
	€	€
Staff hospitality	445	2,802
Client hospitality	<u>286</u>	<u>1,400</u>
Total	<u>731</u>	<u>4,202</u>

Statement of Compliance

The Commission for Railway Regulation has complied with the requirements of the Code of Practice for the Governance of State Bodies, as published by the Department of Public Expenditure and Reform in August 2016, with the following exceptions:

Audit and Risk Committee: The Commission for Railway Regulation does not have an Audit and Risk Committee as required by the Code and this fact has been agreed with the Department of Transport, Tourism and Sport through the Oversight Agreement that is in place.



Brian Higginson
Commission for Railway Regulation Commissioner

Date 29 Nov 19.

Commission for Railway Regulation

Statement of Internal Financial Control

On behalf of the Commission for Railway Regulation I acknowledge my responsibility for ensuring that an effective system of internal control is maintained and operated. This responsibility takes account of the requirements of the Code of Practice for the Governance of State Bodies (2016).

Purpose of the System of Internal Control

The system of internal control is designed to manage risk to a tolerable level rather than to eliminate it. The system can therefore only provide reasonable and not absolute assurance that assets are safeguarded, transactions properly recorded, and that material errors or irregularities are either prevented or detected in a timely way.

The system of internal control, which accords with guidance issued by the Department of Public Expenditure and Reform has been in place in the Commission for Railway Regulation for the year ended 31 December 2018 and up to the date of the financial statements except for the internal control issues raised in our internal audit of 2018.

Capacity to Handle Risk

The Commission for Railway Regulation did not have an Audit and Risk Committee (ARC) in place in 2018. The Department of Transport, Tourism and Sport have agreed that the Commission for Railway Regulation be granted a derogation from this obligation and this applies in 2018.

The Commission for Railway Regulation outsourced its internal audit function in 2018 in agreement with the Department of Transport Tourism and Sport.

The Commission for Railway Regulation has developed a risk management policy which sets out its risk appetite, the risk management process in place and details the roles and responsibilities of staff in relation to risk. The policy has been issued to all staff who are expected to work within the CRRs risk management policies, to alert management on emerging risks and control weaknesses and assume responsibility for risks and controls within their own area of work.

The Commission for Railway Regulation has implemented a risk management system which identifies and reports key risks and the management actions being taken to address and, to the extent possible, to mitigate those risks. In 2018 an overall review of the risk management and procedures was undertaken.

A risk register is in place which identifies the key risks facing the Commission for Railway Regulation and these have been identified, evaluated and graded according to their significance. The register is currently reviewed and updated by the management team. The outcome of the assessments is used to plan and allocate resources to ensure risks are managed to an acceptable level.

Commission for Railway Regulation

The risk register details the controls and actions needed to mitigate risks and responsibility for operation of controls assigned to specific staff. I confirm that a control environment containing the following elements is in place:

- Procedures for all key business processes have been documented
- Financial responsibilities have been assigned at management level with corresponding accountability
- There is an appropriate budgeting system with an annual budget which is kept under review by senior management
- There are systems aimed at ensuring the security of the information and communication technology systems
- There are systems in place to safeguard the assets.

Ongoing Monitoring and Review

Formal procedures have been established for monitoring control processes and control deficiencies are communicated to those responsible for taking corrective action and to management, in a timely way. I confirm that the following ongoing monitoring systems are in place;

- Key risks and related controls have been identified and processes have been put in place to monitor the operation of those key controls and report any identified deficiencies,
- Reporting arrangements have been established at all levels where responsibility for financial management has been assigned, and
- There are regular reviews by senior management of periodic and annual performance and financial report which indicate performance against budgets/ forecasts

Procurement

I confirm that the Commission for Railway Regulation has procedures in place to ensure compliance with current procurement rules and guidelines. During 2018 the Commission for Railway Regulation complied with those procedures.

Review of Effectiveness

I confirm that the Commission for Railway Regulation has procedures to monitor the effectiveness of its risk management and control procedures. The Commission for Railway Regulation's monitoring and review of the effectiveness of the system of internal financial control is informed by the work of the internal and external auditors and the senior management team with the Commission for Railway Regulation responsible for the development and maintenance of the internal financial control framework.

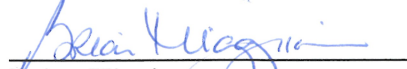
I confirm that the Commission for Railway Regulation conducted an annual review of the effectiveness of the internal controls for 2018 in February 2019.

I confirm that the Commission for Railway Regulation has an Oversight Agreement and Performance Delivery Agreement in place with the Minister for Transport, Tourism and Sport.

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Internal Control Issues

There were no issues in relation to internal control identified in relation to 2018 that requires disclosure in the financial statements.



Brian Higginson
Commission for Railway Regulation Commissioner

Date *29 Nov 19*

Commission for Railway Regulation

Statement of Income and Expenditure and Retained Revenue Reserves

For year ended 31 December 2018

	Notes	2018 €	2017 €
<u>Income</u>			
State Grant	2	433,286	622,373
Levy Income	3	1,672,626	1,617,507
Other Income	4	60,501	12,279
Deferred Retirement Benefit Funding	14(c)	422,000	315,000
Transfer (to)/from Capital Account	12	43,298	(244,572)
		-----	-----
		2,631,711	2,322,587
<u>Expenditure</u>			
Administration Costs	5	(2,187,167)	(2,100,038)
Technical Consultants	8	(256,736)	(299,743)
		-----	-----
Surplus/(Deficit) for the year		187,808	(77,194)
Balance brought forward at 1 January		601,178	678,372
		-----	-----
Balance carried forward at 31 December		788,986	601,178
		=====	=====

The Statement of cash flows and notes 1 to 21 form part of these Financial Statements.


Brian Higginson
 Commission for Railway Regulation Commissioner
 Date 29 Nov 19

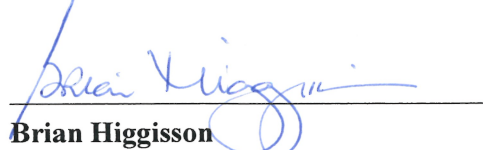
Commission for Railway Regulation

Statement of Comprehensive Income

For year ended 31 December 2018

	Notes	2018 €	2017 €
Surplus for the year		187,808	(77,194)
Experience (loss)/gains on retirement benefit obligations		(943,000)	(252,000)
Change in assumptions underlying the present value of retirement benefit obligations		207,000	12,000
Total actuarial gain/(loss) in the year	14(b)	<u>(736,000)</u>	<u>(240,000)</u>
Adjustment to deferred retirement benefit funding		<u>736,000</u>	<u>240,000</u>
Total Comprehensive Income for the year		<u>187,808</u>	<u>(77,194)</u>

The Statement of cash flows and notes 1 to 21 form part of these Financial Statements.



Brian Higginson
Commission for Railway Regulation Commissioner

Date 29 Nov 19.

Commission for Railway Regulation

Statement of Financial Position as at 31 December 2018

	Notes	2018 €	2017 €
Fixed assets			
Property plant and equipment	9	236,400	279,698
		-----	-----
		236,400	279,698
		=====	=====
Current assets			
Cash and cash equivalents		962,159	795,639
Receivables	10	46,324	42,068
		-----	-----
		1,008,483	837,707
Payables: (amounts falling due within one year)			
	11	(151,132)	(162,802)
		-----	-----
Net current assets		857,351	674,905
		-----	-----
Creditors (amounts falling due after more than one year)			
Deferred Lease Obligation	19	(68,365)	(73,727)
		-----	-----
Total Assets Less Liabilities		1,025,386	880,876
		-----	-----
Retirement benefit obligations	14	(5,910,000)	(4,752,000)
Deferred retirement benefit funding asset	14	5,910,000	4,752,000
		-----	-----
Total assets		1,025,386	880,876
		=====	=====
Representing			
Capital Account	12	236,400	279,698
Retained revenue reserves	20	788,986	601,178
		-----	-----
		1,025,386	880,876
		=====	=====

The Statement of cash flows and notes 1 to 21 form part of these Financial Statements

Brian Higginson
Commission for Railway Regulation Commissioner

Date 29 Nov 19

Commission for Railway Regulation

Statement of Cashflow

for the year ended 31 December 2018

	Notes	2018	2017
		€	€
Cash flows from operating activities			
Surplus/(Deficit) for the year		187,808	(77,194)
Adjustments for:			
Interest receivable		-	(20)
Depreciation		46,104	40,752
Deferred lease asset released		(5,362)	-
Transfer to capital account		(43,298)	244,572
Movements in working capital:			
Movement in receivables		(4,256)	50,228
Movement in payables		(11,670)	48,694
		<hr/>	<hr/>
Cash generated from operations		169,326	307,032
Cash flows from investing activities			
Interest received		-	20
Payments to acquire tangible fixed assets		(2,806)	(285,324)
		<hr/>	<hr/>
Net cash generated from investment activities		(2,806)	(285,304)
Net increase in cash and cash equivalents		166,520	21,728
Cash and cash equivalents at 1 January 2018		795,639	773,911
		<hr/>	<hr/>
Cash and cash equivalents at 31 December 2018		962,159	795,639
		<hr/> <hr/>	<hr/> <hr/>

Commission for Railway Regulation

Notes to the Financial Statements

for the year ended 31 December 2018

1. Accounting Policies

The basis of the accounting and significant accounting policies adopted by the Commission for Railway Regulation are set out below. They have all been applied consistently throughout the year and for the preceding year.

a) General Information

The Commission for Railway Regulation was set up under the Railway Safety Act 2005 with a head office at Temple House, Blackrock, Co. Dublin.

The Commission for Railway Regulation was established under the Railway Safety Act 2005 and the commencement day was the 1 January 2006. The Commission is a corporate body with perpetual succession and has a seal and power to sue and be sued in its corporate name and to acquire, hold and dispose of land or an interest in land, and to acquire, hold and dispose of any other property. The entity consists of one Commissioner. It is a statutory body funded by grant-in-aid from the Department of Transport, Tourism and Sport and a levy on the industry.

The Commission for Railway Regulation's primary objectives as set out in Part 2 of the Railway Safety Act 2005 are as follows:

- to foster and encourage railway safety
- to enforce the Railway Safety Act 2005 and any other legislation
- to investigate and report on railway incidents

The Commission has responsibility for regulating the safety of railway systems carrying fare-paying passengers and commercial freight, and of other railways where they interface with public roads.

The Commission for Railway Regulation is a Public Benefit Entity (PBE).

The significant accounting policies adopted in these financial statements are as follows;

b) Statement of Compliance

The financial statements of Commission for Railway Regulation for the year ended 31 December 2018 have been prepared in accordance with FRS 102, the financial reporting standard applicable in the UK and Ireland issued by the Financial Reporting Council (FRC).

Commission for Railway Regulation

Notes to the Financial Statements

for the year ended 31 December 2018

c) Basis of Preparation

The financial statements are prepared under the accruals method of accounting and under the historical cost convention in the form approved by the Minister for Transport, Tourism and Sport with the concurrence of the Minister for Public Expenditure and Reform, in accordance with Section 28 of the Railway Safety Act 2005.

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to Commission for Railway Regulation's financial statements.

d) Revenue

Oireachtas Grants

Revenue is generally recognised on an accruals basis; one exception to this is in the case of Oireachtas Grants which are recognised on a cash receipts.

Capital Grants

Grant funding used to purchase property, plant and equipment is transferred to a Capital Account and released back to income in line with the depreciation of the related assets. The balance on the Capital Account represents the unamortised value of grant received for capital expenditure purpose.

Levy income

The Commission for Railway Regulation, in exercise of the powers conferred on it by section 26 of the Railway Safety Act 2005 (No.31 of 2005), as amended by the European Communities (Railway Safety) Regulation 2008 (S.I. No. 61 of 2008) and with the consent of the Minister for Transport, Tourism and Sport and the Minister for Public Expenditure and Reform, imposes a levy on relevant railway undertakings as specified in the Act. The levy is to be used to fund the activities of the Commission but not the Railway Accident Investigation Unit. The Commission may also, in the absence of a direction from the Minister to pay over any surplus of levy income over expenditure in the Exchequer

- (a) offset surplus levy income over expenditure against levy obligations for the subsequent year or
- (b) make refunds to the relevant railway undertakings.

The amount specified in the levy order for any given year less any offsets or refunds is brought to account as income for that year.

Commission for Railway Regulation

Notes to the Financial Statements

for the year ended 31 December 2018

Property, Plant and Equipment

Property, plant and equipment are stated at cost less accumulated depreciation, adjusted for any provision for impairment. Depreciation is provided on all property, plant and equipment, other than freehold land and artwork, at rates estimated to write off the cost less the estimated residual value of each asset on a straight-line basis over their estimated useful lives, as follows:

(i) Leasehold Additions	10% per annum
(ii) Office Equipment	20% per annum
(iii) Computer Equipment	20% per annum
(iv) Fixtures and Fittings	20% per annum

Residual value represents the estimated amount which would currently be obtained from disposal of an asset, after deducting estimated costs of disposal, if the asset were already of an age and in the condition expected at the end of its useful life.

Depreciation is fully charged in the year of acquisition and depreciation is not charged in the year of disposal.

If there is objective evidence of impairment of the value of an asset, an impairment loss is recognised in the Statement of Income and Expenditure and Retained Revenue Reserves in the year.

Foreign Currencies

Transactions denominated in foreign currencies are converted into euro during the year at the rate on the day of the transaction and are included in the Income and Expenditure Account for the period. Monetary assets and liabilities denominated in foreign currencies are converted into euro at exchange rates ruling at the balance sheet date and resulting gains and losses are included in the Income and Expenditure Account for the period.

Receivables

Receivables are recognised at fair value, less a provision for doubtful debts. The provision for doubtful debts is a specific provision, and is established when there is objective evidence that the Commission for Railway Regulation will not be able to collect all amounts owed to it. All movements in the provision for doubtful debts are recognised in the Statement of Income and Expenditure and Retained Revenue Reserves.

Commission for Railway Regulation

Notes to the Financial Statements

for the year ended 31 December 2018

Operating Leases

Rental expenditure under operating leases is recognised in the Statement of Income and Expenditure and Retained Revenue Reserves over the life of the lease. Expenditure is recognised on a straight-line basis over the lease period, except where there are rental increases linked to the expected rate of inflation, in which case these increases are recognised when incurred. Any lease incentives received are recognised over the life of the lease.

Employee Benefits

Short-term Benefits

Short term benefits such as holiday pay are recognised as an expense in the year, and benefits that are accrued at year-end are included in the Payables figure in the Statement of Financial Position.

Retirement Benefits

The Commission for Railway Regulation operates an unfunded defined benefit pension scheme which is funded annually on a pay as you go basis from monies available to it, including monies provided by the Department of Transport, Tourism and Sport. The scheme is operated on an administrative basis pending approval by the Department and the Department of Public Expenditure and Reform.

Retirement benefits costs reflect pension benefits earned by employees in the period and are shown net of staff pension contributions which are refunded to the Department. Retirement benefit liabilities are measured on an actuarial basis using the projected unit credit method. An amount corresponding to the pension charge is recognised as income to the extent that it is recoverable and offset by grants received in the year to discharge pension payments. Actuarial gains or losses arising on scheme liabilities are reflected in the Statement of Comprehensive Income and a corresponding adjustment is recognised in the amounts recoverable from the Department.

Retirement benefit liabilities represent the present value of future pension payments earned by staff to date. Deferred retirement benefit funding represents the corresponding asset to be recovered in future from the Department.

The Commission for Railway Regulation operates the Single Public Services Pension Scheme (“Single Scheme”), which is a defined benefit scheme for pensionable public servants appointed on or after 1 January 2013. Single Scheme members’ contributions are paid over to the Department of Public Expenditure and Reform (DPER).

Critical Accounting Judgements and Estimates

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported for assets and liabilities as at the balance sheet date and the amounts reported for revenues and expenses during the year. However, the nature of estimation means that actual outcomes could differ from those estimates. The following judgements have had the most significant effect on amounts recognised in the financial statements.

Commission for Railway Regulation

Notes to the Financial Statements

for the year ended 31 December 2018

Depreciation and Residual Values

The Commissioner has reviewed the asset lives and associated residual values of all fixed asset classes, and in particular, the useful economic life and residual values of fixtures and fittings, and have concluded that asset lives and residual values are appropriate.

Retirement Benefit Obligation

The assumptions underlying the actuarial valuations for which the amounts recognised in the financial statements are determined (including discount rates, rates of increase in future compensation levels, and mortality rates) are updated annually based on current economic conditions, and for any relevant changes to the terms and conditions of the pension and post-retirement plans.

The assumptions can be affected by:

- (i) the discount rate, changes in the rate of return on high-quality corporate bonds
- (ii) future compensation levels, future labour market conditions

2. State Grant	2018	2017
	€	€
Funding provided by the Department of Transport, Tourism and Sport	422,000	622,000
DTTAS funding in respect of pensions payable	11,000	41,858
DTTAS funding in respect of International Railway Safety Council 2018 ¹	50,000	-
Employee Pension contributions remitted to the DTSS	(22,782)	(20,140)
Single Public-Sector Scheme members' contributions remitted to The Department of Public Expenditure and Reform	(26,932)	(21,345)
	-----	-----
	433,286	622,373
	=====	=====

The Department of Transport, Tourism and Sport allocate funding under subhead C3.

The International Railway Safety Council 2018 related costs are shown under Administrations costs in general expenses in the amount €32,300.

1. In 2019 the CRR refunded a total of €44,000 to DTTAS as a result of savings from IRSC 2018

3. Levy Income	2018	2017
	€	€
Income as per levy order ²	1,695,392	1,617,507
Refund	(22,766)	-
	-----	-----
	1,672,626	1,617,507
	=====	=====

Income recognised in SIERRR

The levy order for 2018 (S.I. 114/2018) was published in April 2018.

2. The amounts levied on the relevant railway undertaking in any year is based on budgeted expenditure for the Commission. The amount levied for 2018 was €1,695,392. The legislation provides for refunds where the amount levied exceeds the actual expenditure incurred. Some of the work with BBRI planned for 2018 was postponed until 2019. The value of this work was €22,766 and this was offset against the levied amount for BBRI for 2018.

Commission for Railway Regulation

Notes to the Financial Statements

for the year ended 31 December 2018

4. Other Income	2018 €	2017 €
Train Driver Licence Income ¹	54,000	-
European Railway Agency refunds	6,501	12,259
Bank Interest	-	20
	-----	-----
	60,501	12,279

¹ The CRR is the competent authority for the purposes on S.I. 399 of 2010 European Communities (Train Drivers Certification) Regulations 2010. All train drivers are required under EU legislation to hold a valid licence to operate a train on the network. The CRR as the competent authority for the issuing of these licences reviewed and verified the applications and subsequently issued 540 train driver licences in 2018. The cost per licence is €100 and this is paid by the Railway Undertaking

5. Administration Costs	2018 €	2017 €
Staff Costs (note 7)	1,589,604	1,351,291
Office expenses (note 6)	280,256	381,662
Training/HR management	19,009	33,930
Travel and subsistence	84,784	106,533
Professional fees	50,071	104,212
Accountancy fee	7,227	4,920
Audit Fee	8,000	8,000
Bank charges	408	450
IT maintenance costs	23,221	14,349
General expenses ²	69,934	50,733
Railway Safety Advisory Council ³	8,550	3,206
Depreciation	46,104	40,752
	-----	-----
Total	2,187,167	2,100,038

² General expenses include entertainment costs in the amount of €731.

³ The Railway Safety Advisory Council was established under Part 8 of the Railway Safety Act 2005. Section 83(1) states that it shall be the general function of the Council to consider issues relevant to railway safety and to make recommendations, as appropriate, to the Commission or to the Minister. Section 83(5) states that the Minister shall appoint persons to be members of the Council, including a person to be chairperson of the Council.

Commission for Railway Regulation

Notes to the Financial Statements

for the year ended 31 December 2018

6. Office expenses	2018	2017
	€	€
Rent	158,179	198,049
Rates and service charges	79,135	86,316
Maintenance and cleaning	13,649	46,183
Light and heat	-	12,744
Postage, printing and stationery	5,267	1,022
Telephone	23,262	26,517
Repairs and renewals	764	10,831
	-----	-----
Total	280,256	381,662
	=====	=====

7. Staff Costs	2018	2017
	€	€
Salaries	1,194,810	1,024,268
Allowances	11,508	11,508
Retirement Benefit (Note 14a)	383,286	315,515
	-----	-----
Total	1,589,604	1,351,291
	=====	=====

- a) The average number of employees during the year was 14 (2017: 13).
- b) The salary of the new Commissioner Mr. Brian Higginson was €136,613 (2017: €7,191-Commenced 11/12/2017). The Commissioner's Pension entitlements do not extend beyond the standard entitlements in the model public sector defined benefits superannuation scheme.
- c) Total senior management remuneration for the year was €548,441 (2017: €490,348).
- d) Pension Levy deductions of € 68,669 were made from the staff salaries and remitted to the Department of Transport, Tourism and Sport. (2017: €55,369).
- e) Allowances for the year amounted to €11,508 (2017: €11,508)
- f) There was no overtime payable for the year.

Commission for Railway Regulation

Notes to the Financial Statements

for the year ended 31 December 2018

Employee Salary breakdown;

Salary pay scale range		Number of employees	
From	To	2018	2017
€60,000	€69,999	7	7
€70,000	€79,999	-	-
€80,000	€89,999	-	1
€90,000	€99,999	1	3
€100,000	€109,999	3	-
€110,000	€119,999	-	-
€120,000	€129,999	-	-
€130,000	€139,999	1	1

A breakdown of total employee remuneration over €60,000, in increments of €10,000 is disclosed, pursuant to DPER circular 13/2014.

Commission for Railway Regulation

Notes to the Financial Statements

for the year ended 31 December 2018

8. Technical Consultants

Expenditure on technical consultancy was required to support the Commission in delivering the State's obligations under Directive 2004/49/EC, Regulations EU 1158/ 2010 and EU 1169/2010. Tasks included Conformity Assessment, Authorisation to Place in Service and Supervision of Duty Holder compliance with Regulation Management Systems.

	2018	2017
	€	€
Technical Consultants	256,736	299,743
	=====	=====

9. Property plant and equipment

	Furniture & Fittings €	Office Equipment €	Computer Equipment €	Leasehold €	Total €
Cost					
1 January 2018	87,473	65,961	192,147	268,675	614,256
Additions during year	-	-	2,806	-	2,806
Written off during year	-	-	(26,019)	-	(26,019)
	-----	-----	-----	-----	-----
At 31 December 2018	87,473	65,961	168,934	268,675	591,043
	-----	-----	-----	-----	-----
Accumulated Depreciation					
At 1 January 2018	87,473	57,998	162,220	26,867	334,558
Charge for year	-	2,514	16,723 ¹	26,867	46,104
Written off during year	-	-	(26,019)	-	(26,019)
	-----	-----	-----	-----	-----
At 31 December 2018	87,473	60,512	152,924	53,734	354,643
	-----	-----	-----	-----	-----
Net Book Value					
At 31 December 2018	-	5,449	16,010	214,941	236,400
	=====	=====	=====	=====	=====
At 31 December 2017	-	7,963	29,927	241,808	279,698
	=====	=====	=====	=====	=====

1

Software licences in the amount of €26,019 were incorrectly included in fixed assets. The cost has been removed from the fixed asset register. There is an accelerated depreciation charge in the amount of €5,203 included in the depreciation charge for the year.

Commission for Railway Regulation

Notes to the Financial Statements

for the year ended 31 December 2018

10. Receivables	2018	2017
	€	€
Prepayments	46,274	6,735
Accrued Income	50	50
PAYE/PRSI	-	35,283
	-----	-----
	46,324	42,068
	=====	=====
11. Payables	2018	2017
	€	€
Accrued Expenses	99,401	142,184
Professional services withholding tax	8,351	3,141
PAYE/PRSI	31,009	-
VAT	12,371	17,477
	-----	-----
	151,132	162,802
	=====	=====
12. Capital Account	2018	2017
	€	€
Balance at 1 January	279,698	35,125
<i>Transfer (to)/from Income and Expenditure Account</i>		
Amounts applied for purchase of fixed assets	2,806	285,324
Amortisation in line with depreciation	(46,104)	(40,751)
Cost of assets released	(26,019)	-
Amortisation released	26,019	-
	-----	-----
	(43,298)	244,572
Balance at 31 December	236,400	279,698
	=====	=====

13. Lease commitments

The commission completed a 25 year tenancy agreement in respect of the lease of office accommodation in Trident House on 30th April 2017. The commission now holds a new 15 year tenancy from 1st October 2016 in respect of the office accommodation at Temple House. The annual cost of the lease is €128,600 net of VAT. At 31st December 2018 the future minimum lease payments under the lease were;

Commission for Railway Regulation

Notes to the Financial Statements

for the year ended 31 December 2018

Payable within

One year	€158,178
Payable between 2 - 5 years	€632,712
Over 5 years	€1,265,424

14. Retirement Benefits

(a) Analysis of total pension costs charged to Expenditure	2018	2017
	€	€
Current service costs	343,000	280,000
Interest on pension scheme liabilities	90,000	77,000
Employee pension contribution	(49,714)	(41,485)
	<u>383,286</u>	<u>315,515</u>

(b) Analysis of the movement in liability during the year	2018	2017
	€	€
Opening defined benefit obligation 1 st January	4,752,515	4,197,000
Current service costs	343,000	280,000
Interest costs	90,000	77,000
Actuarial loss/ (gain)	736,000	240,000
Benefits paid	(11,000)	(41,485)
Closing defined benefit obligation 31 st December	<u>5,910,515</u>	<u>4,752,515</u>

(c) Deferred funding for Pensions

The Commission's income comprises levy income and substantial state funding. The Commission has recognised an asset in respect of Deferred Pension Funding on the basis of a set of assumptions and a number of past events including the statutory basis for the establishment of the superannuation scheme and the annual funding process by the Department of Transport, Tourism and Sport.

Commission for Railway Regulation

Notes to the Financial Statements

for the year ended 31 December 2018

The Net Deferring Funding for Pensions recognised in Income and Expenditure Account was as follows;

	2018	2017
	€	€
Funding recoverable in respect of current year pension costs	433,000	357,000
Less state grant applied to pay pensions	(11,000)	(42,000)
	<u>422,000</u>	<u>315,000</u>
Closing deferred funding for Pensions 31 st December	<u>422,000</u>	<u>315,000</u>

The deferred funding asset for pensions as at 31 December 2018 amounted to €5,910,000 (2017: €4,752,000). The Commission for Railway Regulation recognises this amount as an asset corresponding to the unfunded deferred liability for pensions on the basis of the set of assumptions described above and a number of past events. These events include the statutory basis for the establishment of the Scheme, and the policy and practice currently in place in relation to funding public service pensions including contributions by employees and the annual estimates process. The Commission for Railway Regulation has no evidence that this funding policy will not continue to meet such sums in accordance with current practice.

(d) History of defined benefit obligations	2018	2017
	€	€
Defined benefit obligation	<u>5,910,000</u>	<u>4,752,515</u>
Experience losses/ (gains) on scheme liabilities: Amount	<u>943,000</u>	<u>252,000</u>

(e) General Description of the Scheme

The Commission for Railway Regulation operates unfunded defined benefit superannuation schemes for staff. Superannuation entitlements arising under the schemes are paid out of current income and are charged to the Income and Expenditure Account, net of employee superannuation contributions, in the year in which they become payable.

The results set out below are based on an actuarial valuation of the pension liabilities in respect of serving and retired staff of the Commission as at 31 December 2018. This valuation was carried out by a qualified independent actuary for the purposes of the accounting standard FRS 102. All new employees who commenced employment since 1st January 2013 are members of the Single Pension Scheme and are included in the above Actuarial Valuation.

Commission for Railway Regulation

Notes to the Financial Statements

for the year ended 31 December 2018

The main financial assumptions used were:

	2018	2017
Discount rate	1.90%	1.90%
Rate of increase in salaries	2.87%	2.87%
Future state pension increases	1.87%	1.87%
Rate of increase in pensions	2.37%	2.37%
Inflation	1.87%	1.87%

The table below shows the life expectancy for members attaining age 65 in 2018 and 2038.

	2018	2038
Male aged 65	21.4 yrs	23.8 yrs
Female aged 65	23.9 yrs	25.9 yrs

15. Capital Commitments

There are no capital commitments for capital expenditure at 31 December 2018.

16. Contingent Liabilities

There were no contingent liabilities at 31 December 2018.

17. Commissioner's Interests

The Commission adopted procedures in accordance with guidelines issued by the Department of Finance in relation to disclosure of interests by its members and these procedures have been adhered to in the period. There were no transactions in the year in relation to the Commission's activities in which the Commissioner had any beneficial interest.

Commission for Railway Regulation

Notes to the Financial Statements

for the year ended 31 December 2018

18. Borrowings

Section 27 of the Railway Safety Act 2005 allows the Commission to borrow money for the purpose of the performance of its functions. In 2018 the Commission did not incur any borrowings.

19. Deferred creditors

There is a deferred creditor of €68,365 at the 31st December 2018. (2017 - €73,727).

20. Retained revenue reserves

(a) The retained revenue reserves at 31 December 2018 were € 788,539. (2017 - €601,178)

21. Approval of Financial Statements

The Financial Statements were approved by the Commissioner on 29 Dec 19

A handwritten signature in blue ink, appearing to read 'Peter Higgins', is written over the text of the approval date.