

# Application for Recognition as Examination Centre to the RSC

We are applying for Recognition as an Examination Centre within the EU in conformity with Directive 2007/59/EC, 2011/765/EU, 2011/766/EU and applicable national legislation and guidance. Please find below details on our intended scope of competence, related declarations and legally binding signatures. Further documentary evidence is attached to this application as required.

(All green cells must be filled.)

1. Examination Centre Details		
1.1	National Examination Centre Number (if previously assigned):	
1.2	Company Logo, if required (as to appear on RSC Statement of Recognition):	
1.3	Examination Centre Name:	
1.4	Principal place of operation of Examination Centre (address):	
1.5	Further places of operation of Examination Centre (address):	
1.6	Legal Denomination/ Legal Entity:	
1.7	National Registration Number/ VAT No:	
1.8	Contact Information (2011/766/EU:16e)	
1.9	This Examination Centre is part of an RU in relation to 2007/59/EC, Art.19 (4)) (give RU)	
1.10	EC can conduct examinations using following languages	

2. Previous Recognition/ Accreditation under 2007/59/EC in any other Member State of the EU					
2.1	Competent Organisation:		2.2	Member State:	
2.3	Address:		2.4	Nat. EC-Number:	

(Section to be copied appropriately if are recognised/accredited in more than one other Member State. Provide a copy of the related Recognition as Attachment A2.)

3. INFORMATION RELATING TO THIS APPLICATION FOR RECOGNITION				
3.1	(indicate by [x]) This is a		3.2	Identification Number and Validity of the previous recognition:
	- new recognition			
	- renewed recognition			
	- updated/amended recognition			<b>No. / validity</b>
3.3	Area(s) of Examination Competence claimed: (indicate by [x])			
	1- General professional knowledge in acc. with 2007/59/EC, Annex IV (provide details in Attachment A1)			
	2- Specific professional knowledge on rolling stock in acc. with 2007/59/EC, An. V			
	2.a) Details on each type of train and associated operational rules to be covered by examinations (provide details in Attachment A1)			
	2.b) Details on each type of rolling stock and associated operational rules to be covered by examinations (provide details in Attachment A1)			
	3- Specific professional knowledge of infrastructure in acc. with 2007/59/EC, Annex VI, 1-7			
	3.a) Details on each area of infrastructure and associated operational rules to be covered by examinations (provide details in Attachment A1)			
	4.1- General linguistic knowledge in acc. with 2007/59/EC, Annex VI, 8			
	4.1.a) Details on each language to be examined and associated Certificates in accordance with 2011/766/EU:47 (provide details in Attachment A1)			

	4.2- Specific linguistic knowledge – specific communication and terminology for rail operations and safety procedures in acc. with 2007/59/EC, Annex VI, 8 4.2.a) Details on specific communication and terminology for rail operations and safety procedures to be examined (in each case in combination with language(s) and in combination with associated area of infrastructure) (provide details in Attachment A1)
	5- Other Competence 5.a) Description of details to be given (provide details in Attachment A1)
	M1- Medical Examinations for train drivers (provide details in Attachment A1)
	M2- Psychological Examinations for train drivers (provide details in Attachment A1)

#### 4. DECLARATIONS

We understand that the following declarations cover a number of requirements, to which our Independence, Impartiality and Competence must comply. By providing the signature(s) in clause 6 below, we are declaring that we support these declarations.

##### 4.1 Declarations on General Duties:

- 4.1.1 Where Requirements on Independence, Impartiality and Competence for one or more competence area specified on the Statement of Recognition as Examination Centre are no longer fulfilled, we will immediately cease to provide examination activities in those areas of competence and inform the RSC in writing. (2011/766/EC:50+35)
- 4.1.2 In order to keep the register of ECs up-to-date, we will inform the RSC on any change concerning data published about us in this register. (2011/766/EC:50+39 + 2007/59/EC Art20(3))

##### 4.2 Declarations on Independence and Impartiality

- 4.2.1 When acting as EC we will only conduct examinations when we can ensure that these can be performed in an impartial and non-discriminatory manner, free of any pressure and incentive which could affect the judgement or the results of the examination and the way the examination is carried out. (2011/765/EC:7)
- 4.2.2 We will ensure that examinations are performed in a transparent manner and have adequate duration in order to demonstrate with sufficient documented evidence that all relevant subjects of the Annexes to Directive 2007/59/EC are covered. (2011/765/EU:9c)
- 4.2.3 We will ensure that in cases where the examiner participating in the examination provided the training on the subject of examination to the train driver or candidate train driver, a second examiner, who was not involved in preparation training, will conduct the examination (2011/765/EU:9d)
- 4.2.4 We will ensure that any examination is prepared with particular care in regard to the confidentiality of the questions foreseen during the examination. (2011/765/EU:9e)
- 4.2.5 We will not hinder drivers and the RUs and IMs employing them having fair and non-discriminatory access to our services, whenever such examination is necessary for the fulfilment of requirements to obtain safety certification. The services offered will include examination on necessary route knowledge, operating rules and procedures, signalling and control command systems and emergency procedures applied on the routes operated. (2004/49/EC Art 13.1+13.2)
- 4.2.6 Each participant of an examination will be issued an Examination Certificate to document the content of examination, date(s) and duration (2004/49/EC Art 13.3).
- 4.2.7 We will ensure that evaluation and scoring principles and the type of results are available before an examination. (2011/766/EU:59)
- 4.2.8 We will ensure that Drivers or candidate drivers are allowed to view the evaluation of examination results and to request a review in case of a reasoned negative opinion regarding the examinations they took. (2011/766/EU:60)
- 4.2.9 Our services will be made available to other RUs at a reasonable and non-discriminatory price, which is cost-related and may include a profit margin. (2004/49/EC Art 13)

##### 4.3 Declarations on Competency

- 4.3.1 We will only perform and issue documentation on such examination activities which are covered within our competency scope of Recognition as EC.
- 4.3.2 Any content of examination and any changes to this examination content will be co-ordinated and agreed with a RU (or IM) in the case of examinations relating to its rolling stock and associated operating procedures and with an IM in the case of examinations relating to its infrastructure and associated operating procedures. We will retain a library of types of examinations, their content and for each of them the written endorsement from any RU or IM relating to that content.
- 4.3.3 We will ensure that our activities and the content of any examination complies with 2007/59/EC, its amendments and associated documents. We will ensure that our examinations comply with 2004/49/EC (and its amendments) as well as all applicable TSIs and National Rules and any other applicable European and Irish regulatory provisions. (2011/766/EU:50+29 in combination with 2011/765/EU:8(3c),

2004/49/EC Art13). (We may support this by providing related Professional Competence Training Courses to our Examiners.) (Indicative current list on EU-provisions: 2007/59/EC (amended by 2010/17/EC), 2011/765/EU, 2011/766/EU, 2004/49/EC (amended by 2008/57/EC, 2008/110/EC), TSI 2011/314/EU.)

4.3.4 We will ensure that all Examiners that we recognise or manage will satisfy the competency requirements of 2007/59/EC, 2011/765/EU and 2011/766/EU. (2011/766/EU:53)

4.3.5 We will ensure that the provision of our services meets the safety requirements laid down in TSIs or national rules (NSRs and NTRs). (2004/49/EC Art13)

**4.4 Declarations relating to tasks delegated from the RSC to the TC**

4.4.1 We understand that the RSC will delegate to this Examination Centre the tasks relating to 2007/59/EC Art.19 (1)(d- in connection with 23(5+6)) and (e- in connection with 20(3) and 23(5+6)). When performing these tasks, the Training Centre will comply with all obligations imposed on competent authorities by 2007/59/EC.

4.4.2 We understand that if this Examination Centre is part of a RU, it will not enjoy exclusivity in the State for any of the delegated tasks (relating to 2007/59/EC, Art.19 (4)(b)).

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**5. ATTACHMENTS**

This Application includes Attachments giving evidence of the fulfilment of the requirements laid down in 2007/59/EC, 2011/765/EU and 2011/766/EC. (2011/766/EC:4)

No	Content
<b>A1</b>	Evidence on Area(s) of Examination Competence claimed
<b>A2</b>	Copy of previous Recognition/Accreditation in any other MS under 2007/59/EC
<b>A3</b>	Documentary evidence on compliance with the requirements for ECs according to 2007/59/EC, 2011/765/EC and 2011/766/EC as contained in RSC-CL-003
<b>A4</b>	Records on examination activities of this EC according to 2011/766/EC:50+36

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**6. Signatures**

6.1	Date	Name (printed)/ Position	Signature
	dd.mm.yyyy		
	dd.mm.yyyy		

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